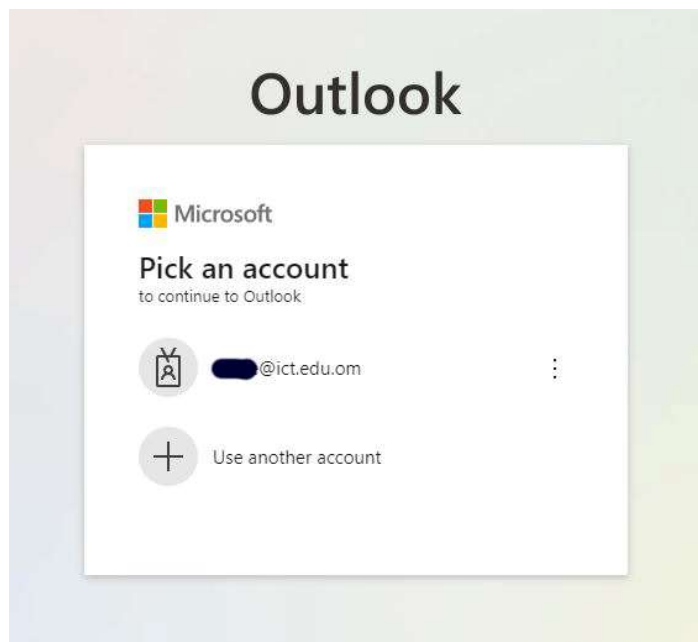# Activating Email Account with UTAS Server
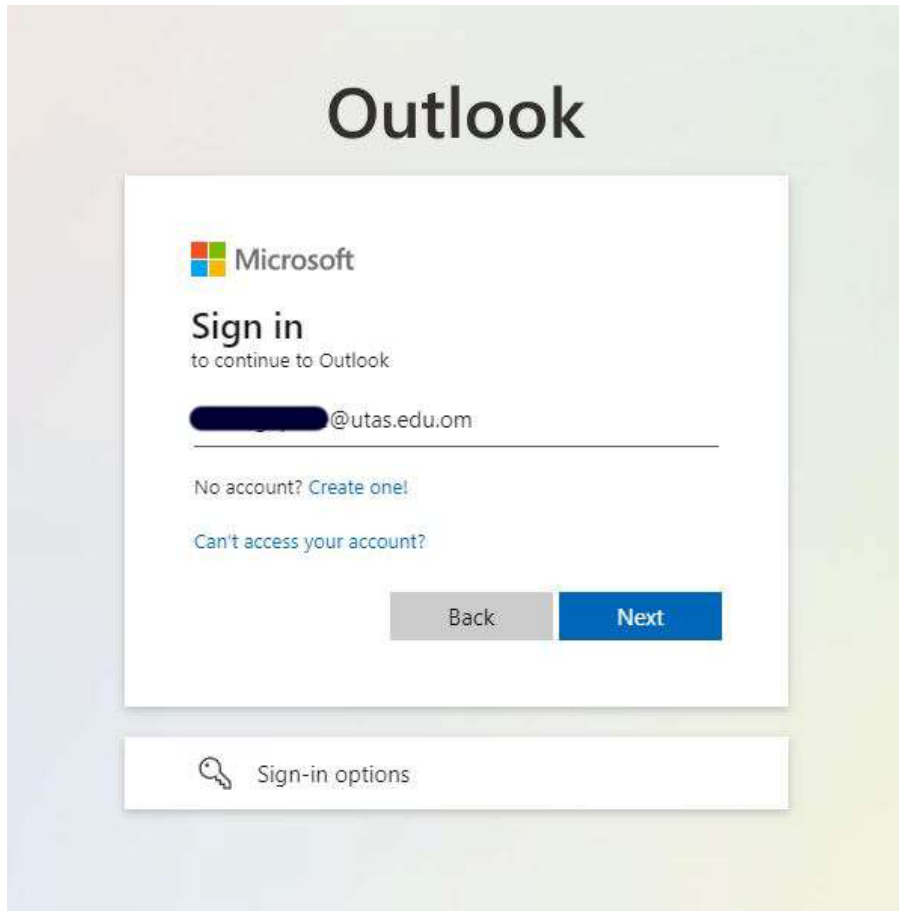
Click "My Mail" from the University branch website.

Select "Use another account"

Enter your new email account ie.,
firstname.lastname@utas.edu.om, and click Next

Once your new email account name appears, click Next

Select "I want to set up a different method", however, you may download the Microsoft Authenticator on your device.

In the dialog box, select "Phone" and click confirm.
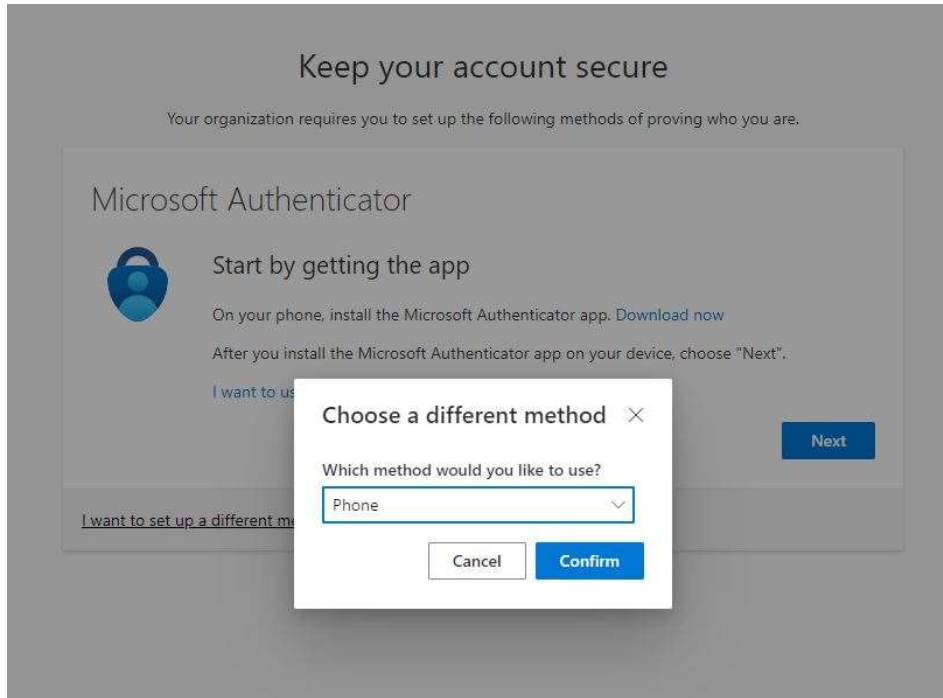
Enter your active mobile number where you can receive the OTP then click Next.

Check your SMS for the OTP sent by Microsoft to your registered mobile number.
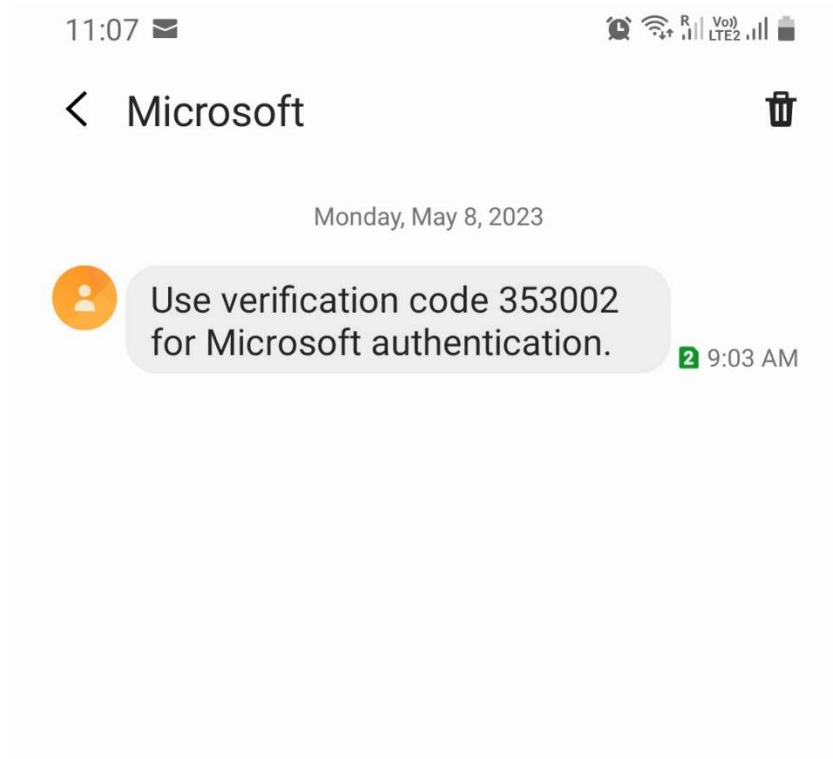
Enter the OTP (6-digit code) and click Next.

The following verification message will appear on your screen once the OTP is verified. Click the Next button.
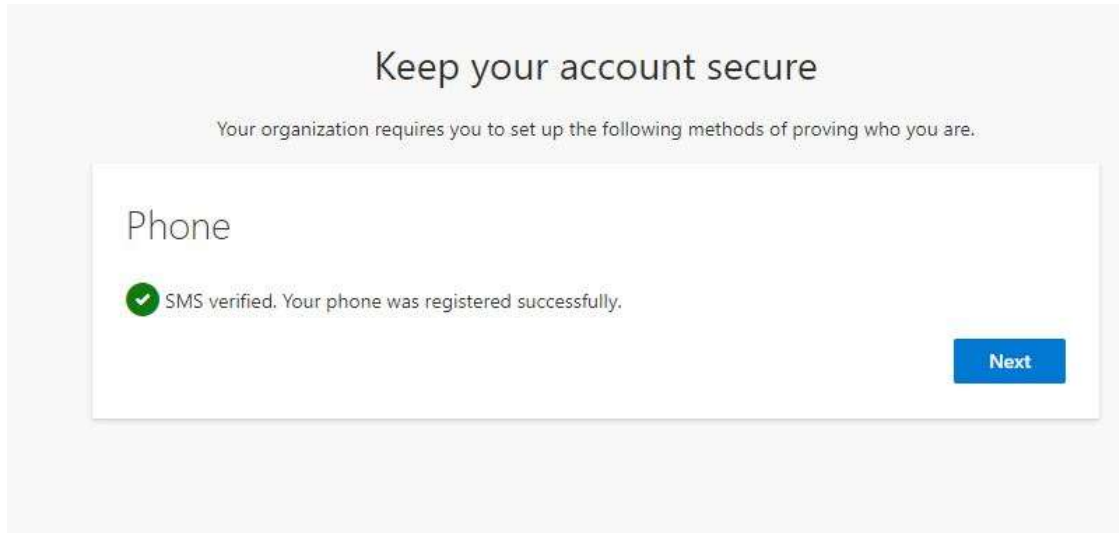
Migration is completed and inbox are fully restored.